

Report for: Eubert Malcolm; Acting for the Assistant Director for Commercial and Operations

Item number: NA

Title: Appointment of Groundwork London - Waiver of Contract Standing Order (CSO) 8.01 and CSO 8.03 (requirement to obtain at least three competitive quotations) as allowed under CSO 10.01.1(b) and pursuant to CSO 9.07.1(c) to award a contract to Groundwork London.

Report Authorised by: Eubert Malcolm; Acting for the Assistant Director for Commercial and Operations

Signed... *E. Malcolm* ..... Dated... 5/4/17...

Lead Officer: Andrea Keeble [andrea.keeble@haringey.gov.uk](mailto:andrea.keeble@haringey.gov.uk) 5712

Ward(s) affected: Tottenham Green

Report for Key/  
Non Key Decision: non key

1. Describe the issue under consideration

1.1 As part of the Council's Active Communities programme of improving outdoor sport and play facilities works are planned for Brunswick Park. Brunswick Park is a small park located on Brunswick Road (just off West Green Rd and close to Seven Sisters station). Currently the park is in a poor condition with an unwelcoming ambience.

- 1.2 Brunswick Park upgrade plans include:
- A new Multi Use Games Area (MUGA)
  - Installation of a small outdoor gym
  - Installation of an outdoor table tennis table
  - Soft landscaping and entrance works.

1.3 The costs of the Brunswick works is £134,157 including all fees and a contingency sum. The works will be funded as follows:

Haringey Council Active Communities Capital	£ 70,000
London Marathon Charitable Trust	£ 53,645
Tesco Bags for Life	£ 10,512
Total	£134,157

Note the external funding is secured.

- 1.4 This report seeks approval to waive CSO 8.01 and CSO 8.03 (requirement to obtain at least three competitive quotations) as allowed under CSO 10.01.1(b) and pursuant to CSO 9.07.1(c) to award a contract to Groundwork London to carry out the procurement of contractors (following Haringey Procurement rules), project management and administration (including payment of contractors) of the Brunswick Park Refurbishment Project.
  
2. Cabinet Member introduction  
NA
  
3. Recommendations
  - 3.1 For the Assistant Director of Commercial & Operations: To approve the waiver of CSO 8.01 and CSO 8.03 (requirement to obtain at least three competitive quotations as allowed under CSO 10.01.1 b) on the grounds set out in CSO 10.01.2(d)(ii) and pursuant to CSO 9.07.1(c) to award the contract to Groundwork London in the sum of £11,463 to carry out the functions as described in 1.4 above.
  - 3.2 Further to make payments to Groundwork (and they will pay contractors) for the project works as the project proceeds. The total sum paid to Groundwork will be £134,157 which includes their fee.
  - 3.3 Groundwork's fees are included in the sums detailed above; their fee is £11,463.
  
4. Reasons for decision.
  - 4.1 Groundwork London were previously engaged by the Council for an annual sum to assist the Council to bring forward parks and open space improvements. Their work included seeking external funding, consulting with residents, developing volunteering and designing improvement options. The Council's Service Level Agreement with Groundwork came to an end on 31<sup>st</sup> March 2016. Groundwork were working on this project at the time the SLA came to an end and thus the upgrade works planned for Brunswick Park is a legacy project developed with significant input from Groundwork London.
  - 4.2 For reasons of continuity, to move forward the scheme with external funders and to maintain the trust built up with residents around the project it is important that we maintain our relationship with Groundwork London for the duration of the project.
  - 4.3 Further to this, significant Council officer time will be saved with Groundwork carrying out most of the project management and administration for the project.
  
5. Alternative options considered

- 5.1 There are two other options we could consider to take this project forward. Firstly the Council could seek to procure another company to carry out the functions outlined in 4.1. This is not considered a viable option due to the existing relationship that Groundwork have with the project, particularly in terms of the 'Feasibility Study' that Groundwork completed for the project (funded from the previous core funding arrangement), resident engagement and the external funders engagement.
- 5.2 The second option is to carry out all the project functions ourselves. This option is not viable due to the limited resources we have in house to do this effectively. Our resources are better and more effectively spent ensuring alongside residents and Groundwork that the tender specification is robust and fit for purpose to deliver an attractive facility and then the ongoing clienting of the project.

## 6. Background information

- 6.1 A number of projects have been identified for 2016-17 Active Communities capital allocation. The capital allocation is £175K. Due to resource issues and the timing of the external funding application process we have not yet been able to spend the bulk of this money. However there is a clear plan and projects are developed. The 2016-17 projects and their allocated funding are detailed below:

Finsbury Park Tennis Courts upgrade - Council contribution	£30,000
Finsbury Park Athletics Track upgrade – Council Contribution (pd)	£20,000
Brunswick Park upgrade – Council Contribution	£70,000
Stationers Park Play – Council Contribution	£50,000
Play Assessment (paid)	£5,000
<b>Total</b>	<b>£175,000</b>

- 6.2 It is intended that Groundwork London are the Council's agent for the Brunswick Park Project and subject to contractual arrangements related to this. A clear Payment Plan will be detailed in the contract for Groundwork. The Council's Client officer for the project will sign off work to release funds to Groundwork as per the Payment Plan detailed in the contract.

- 6.3 The budget for the Brunswick Park Project is:

Works	£75,005
Equipment	£30,815
Contingency	£8,437
Prelims	£8,437
<b>Sub Total</b>	<b>£122,693</b>
Groundwork fees	£11,463
<b>Total</b>	<b>£134,157</b>

- 6.6 The Groundwork fees detailed above cover grant management, monitoring support and all professional fees (covering all aspects of the Landscape Institute's fee stages D to L). Note fee stages A to C were covered by the core funding that Groundwork received from the Council prior to April 2017 (see 4.1).
- 6.7 Detailed project plans will be drawn up imminently with Groundwork London and officers from the Parks Commissioning and Client Team. This team will also client the relationship with Groundwork London for the project.
7. Contribution to strategic outcomes
- 7.1 This project contributes to Priority 3 of the Corporate Plan – a clean and safe borough where people are proud to live. We will make our streets, parks and estates clean, well maintained and safe.
- 7.2 Clean, well maintained and safe parks with outstanding outdoor sports and play facilities which will contribute to efficiencies, strong partnerships and community resilience, as well as supporting active lifestyles
8. Statutory Officers comments (Chief Finance Officer (including procurement), Assistant Director of Corporate Governance, Equalities)
- 8.1 Finance

Groundwork London have been have been used by Haringey Council for many years and over time have built up relationships with stakeholders including residents and businesses in the locality and the main funding bodies.

The Council has allocated capital funding for sports and play facilities. For the financial year 2016/7 the total funding available is £175,000. For Brunswick Park, the total cost of the project is £134,157. This includes the Council's contribution of £70,000 and the confirmed external match funding of £64,157.

The project is relatively low risk with little complexity and costs are unlikely to change a great deal to affect the tender price. Nonetheless client arrangements will be robust and controls will be in place so that any spend outside of the budget will be signed off by the Council. Further the project has a contingency sum built into the budget to cover unforeseen items of expenditure.

## 8.2 Procurement

- 8.2.1 Procurement has no objections to the recommendation made in this waiver for the following reasons:
- The provider is familiar with the project and is therefore likely to be in a more favourable position if tendering, as another organisation would need to allow time to familiarise themselves with the project;
  - Undertaking a procurement exercise is unlikely to realise better value for money, given the time consideration for familiarisation of the project.

### **8.3 Legal**

- 8.3.1 The Assistant Director of Corporate Governance notes the contents of the report and sees no legal reasons preventing the Assistant Director of Commercial & Operations from approving the recommendations in the report.**

#### **Equality**

**No Equalities issues identified**

### **9. Use of Appendices**

### **10. Local Government (Access to Information) Act 1985**

